



Job Description: Director of Youth Ministries

Aldersgate United Methodist Church
Abilene, Texas

Summary

The director of youth ministries is responsible for the ministry to children's grades 7-12. The Youth Director will work with volunteers and parents to oversee the direction of the program. The position is a 20 hour per week position and reports to the Pastor. The workdays will generally be Sunday-Thursday with additional days as needed.

Minimum Qualifications

- 2 years' experience working with youth or teaching experience desired
- must have excellent verbal and written communication skills
- be a person who professes the Christian faith and will support the purposes of The United Methodist denomination
- must be able to maintain and keep confidential information
- must be able to use Apple products and any type of technology used for presentations

Primary Responsibilities:

- plan and prepare weekly meetings for Sunday school and Sunday nights, organizing and leading volunteers, and choosing curriculum suitable for the age/maturity of the students
- stay abreast of new resources and changes in youth ministry and culture and adjust our programming as needed to maintain current and effective program
- schedule, plan, and lead in and out of town events such as camps, mission trips, and retreats. The Youth Director must attend summer camp and at least one mission trip at a minimum.
- actively seek out service opportunities for youth
- connect the youth group with the larger congregation by planning such activities and participating in regularly scheduled church-wide activities
- be a liaison between the church and other community organizations, people, and resources that relate to youth ministries
- develop relationships with youth and parents; follow-up with families if a student incurs multiple absences
- maintain regular communication and meetings with parents regarding events; involve and inform congregation of events on a regular basis

- host meals for youth or find volunteers to do so
- ensure child protection guidelines are observed in all youth ministry settings
- participate in weekly staff meetings
- lead volunteer meetings
- maintain a department budget, collect all data to be submitted in a timely manner

Additional Responsibilities:

- meet with other ministry leaders for planning and assistance
- work with other ministry areas to develop activities involving the community garden and a youth music program
- write newsletter articles when requested
- attend youth events (sports, music, graduations, etc.)
- lead parent meetings

The mission of Aldersgate United Methodist Church is to raise up deeply devoted disciples of Christ. The Youth Director should guide and model the church youth to walk in line with our mission. The candidate should possess some or all skills such as; servant leader, teaching, administrative and shepherding. The candidate must be able to communicate and listen well. Communication will be a key component for this position. The church needs an energetic advocate for the students. To be successful in this position the Youth Director should be determined, great at follow-up and completing tasks, and very dependable.

Application Information

Interested applicants are invited to submit cover letters and resumes to both Sharon Sabom, Pastor AUMC, at sharon@aldersgateabilene.com and Jennifer Montoya, SPRC Chair, at jennifer.montoya06@yahoo.com.